

Mathematical and Computational Science

Request to Use Transfer Credit Towards Requirements for the Major

Complete this form to request transfer credit approval towards the MCS major requirements. Use a separate form for each MCS major requirement approval that you are seeking. You must already be a declared MCS major and the transfer course in question must already be on your Stanford transcript. You will need to provide verification of this in the form of your unofficial Stanford transcript. In addition you will need to ask the Student Services Center to send a copy of the specific course approval paperwork to the department. Note: you may use more than one Stanford approved transfer course from your outside institution as part of a single request.

**Completed forms and supplemental materials should be submitted to:
Helen Tombropoulos, M&CS Program Administrator, Sequoia Hall, room 118**

Name: _____ SUID: _____

Stanford Email: _____ MCS track (if applicable): _____

Signature: _____ Date: _____

Stanford course for which you are requesting equivalency: _____

Information on Outside Course 1

In addition to the following, please provide a copy of the course(s) description, course syllabus and unofficial transcript from the outside college/university which you consider to be equivalent to the MCS course.

Institution: _____ Term: _____

Subject: _____ Course name and number: _____

Semester or Quarter System? _____ # of Units: _____

of Units Received from Stanford: _____

Course Requirements (homework, exams, papers, etc.): _____

Number of hours class met per week: _____ Final Grade: _____

Textbook(s) including title and author(s): _____

Information on Outside Course 2 (if applicable)

In addition to the following, please provide a copy of the course(s) description, course syllabus and unofficial transcript from the outside college/university which you consider to be equivalent to the MCS course.

Institution: _____ Term: _____

Subject: _____ Course name and number: _____

Semester or Quarter System? _____ # of Units: _____

of Units Received from Stanford: _____

Course Requirements (homework, exams, papers, etc.): _____

Number of hours class met per week: _____ Final Grade: _____

Textbook(s) including title and author(s): _____

OFFICE USE ONLY:

Petition checklist

- _____ MCS major declared
- _____ Documentation of transfer credit recognized by Stanford (course specific)
- _____ Documentation of transfer credit from institution (Stanford unofficial transcript)
- _____ Syllabus of course from other university
- _____ Course description from other university
- _____ Unofficial transcript from other university

Reviewed by:

Faculty Name	Signature	Date

Notes: _____

